

PERSONAL / BUSINESS CHANGE OF ADDRESS REQUEST FORM

Please use a separate form for each person and or business to request address change. This form may also be used to change the address on a specific account without changing the address on all of your accounts. Bank policy requires that the change of address requests cannot be completed without proper customer authorization.

Therefore, all adults requesting a change of address must sign the form. A parent or guardian must sign for a minor.

Please check one:

∃ Specific(s) Account	,(only the	account indicated will be changed)
	Date From: Date To:	
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Please Type or Print	1	
Personal Information	Old Address Information	New Address Information
Individual or Business Name	Street (Required) Suite #	Street (Required) Suite #
Social Security # or EIN #	P.O. Box (Optional)	P.O. Box (Optional)
DOB	City, State, Zip (Required)	City, State, Zip (Required)
	Cell Phone (Required)	Cell phone (Required)
	Other Phone (Please specify)	Other Phone (Please specify)
	e-mail address	e-mail address
Do you have a Debit MasterCard?	Yes No	
Do you rent a Safe Deposit Box at D		SDB#
equest, or if the above information be	sessed if mail has been returned to the bank p deemed inaccurate or incomplete by the Unit	·
By signing below I verify the accuracy	of the above information.	

Account Mail Restriction Removed:

Operations Dept Use Only

Received By: Customer ID#

Change Processed: Lockout Removed:

Fee Assessed: Reviewed By:

²¹ Main Street, P.O. Box 307, Franklin, MA 02038 508-528-0088, 411 Pulaski Boulevard, Bellingham, MA 02019 508-883-2000, 8 Main Street, Blackstone, MA 01504 508-883-2122, 32 Hastings Street (Route 16), Mendon, MA 01757 508-634-0040